

No.D.12015/1/2025-FEA
GOVERNMENT OF MIZORAM
FINANCE DEPARTMENT
(Economic Affairs)

MINECO, Aizawl,
the 28th March, 2025

OFFICE MEMORANDUM

In pursuance of the notification issued by Health & Family Welfare Department vide No.D.12016/2/2025-HFW/MUHCS/4 dt.18/03/2025 and in continuation of this Office's OM No.D.12015/1/2025-FEA dated 26/03/2025, the Governor of Mizoram is pleased to order the following relating to **Family Declaration, Entitlements on Accommodation and Entitlement on mode of Travel** in respect of the **Provisional Employees** of the Government of Mizoram under the Mizoram Universal Healthcare Scheme, 2025 –

- 1. Family Declaration:** Family Declaration shall be made afresh by Provisional Employees under the Government of Mizoram as per the form (for PE) enclosed herewith at Annexure-I within 30th April, 2025. Only the family members as per the family Ration Card should be listed in the form.

All Heads of Offices are instructed to exercise utmost care while checking the members of families of the employees under their respective control and ensure that the documents submitted are the ones prescribed below and are properly authenticated and genuine. Any accepted declaration, if found incorrect at any later stage, shall make this **controlling authority who accepts the declaration and the employee who makes the declaration liable for appropriate disciplinary action.**

The details of my family members as per Ration Card is as below –

Sl. No.	Names of the family members	Relationship with the Provisional Employee	Document submitted (EPIC/ Aadhaar/ Birth Certificate)
1	2	3	4
1			
2			
3			
...			

**Photo copy of family Ration Card to be enclosed.*

2. Entitlements on Accommodation: The upper ceiling for room entitlements shall be limited as per the table below or actual cost, whichever is less:

SI No.	Category of Employee	Entitlements per Night	
		Inside Mizoram	Outside Mizoram
1	Provisional Employee	General Ward	General Ward

1.1 *Any charge of accommodations beyond the entitlement shall be paid from the Provisional Employees' own pocket and shall not be admissible for making claim.*

1.2 *In the case of patients treated in ICU, all costs of treatments shall be permissible.*

1.3 *In the case of patients treated outside Mizoram, Daily Allowance (DA) is not permissible for the period of treatment/ stay, whether the treatment is taken as OPD patient or hospitalized patient.*

3. Entitlement on mode of Travel: Entitlement on mode of Travel is applicable only for the patient. The cheapest mode of travel must be encouraged and mode of travel should be as per entitlement and/or as per recommendation of the Medical Board. For air travel, the travelling expenses as charged by the Airlines is admissible for the first visit. However, for the subsequent follow up visits, the upper ceiling permissible for to and fro visits per head are as follows:-

Aizawl to Imphal/Guwahati/Kolkatta and back : ₹15,000/-

Aizawl to N.Delhi/Mumbai/Chennai/Bengaluru/Hyderabad/
Thiruvananthapuram and back : ₹30,000/-

Daily Allowance (DA) is not permissible for the period of treatment and halt period.

Provisional Employees can avail their medical claims including all dependent family members as per Ration Card upto a ceiling of ₹5.00 lakh per family for a year and the claims shall be checked by Mizoram State Health Care Society (MSHCS) in line with this Office Memorandum and with the General Guidelines issued by Health & Family Department vide Notification **No.D.12016/2/2025-HFW/MUHCS/4 dt.18/03/2025.**

Sd/- RAMCHUANA
Secretary to the Govt. of Mizoram,
Finance Department

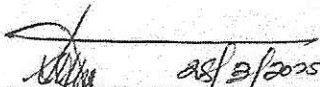
Memo No.D.12015/1/2025-FEA

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Dated Aizawl, the 28th March, 2025

Copy to:

- 1) Secretary to Governor, Government of Mizoram.
- 2) PS to Hon'ble Chief Minister, Government of Mizoram.
- 3) PS to Speaker/Dy. Speaker/Ministers/Ministers of State, Government of Mizoram.
- 4) Sr. PPS to Chief Secretary, Government of Mizoram.
- 5) PS to Finance Commissioner, Government of Mizoram.
- 6) All Principal Secretaries/Commissioners/Secretaries, Government of Mizoram.
- 7) All Administrative Departments, Government of Mizoram.
- 8) All Heads of Departments, Government of Mizoram.
- 9) Chief Controller of Accounts, Government of Mizoram.
- 10) Joint Director Finance & Accounts/ Deputy Director of Accounts/FAO of all Departments
- 11) CEO, Mizoram State Health Care Society (MSHCS) for information and necessary action.
- 12) All Officers under Finance Department.
- 13) All Treasury Officers.
- 14) Guard File.


(JENNIFER HL DUHAWMI)

Additional Secretary to the Govt. of Mizoram,
Finance Department (EA)

DETAILS OF FAMILY
(For Provisional Employees)
(To be used in MUHCS)

Name of Provisional Employee : _____

Designation : _____

Employee No. (as generated by IFMIS) : _____

Aadhaar No. (if available) : _____

Date of Birth : _____

Date of Appointment : _____

Ration Card No.* : _____

The details of my family members as on __/__/____ as per Ration Card is as below:-

Sl.No.	Name of the family members	Relationship with the Provisional Employee	Aadhaar No. (if available)
1			
2			
3			
4			
5			
6			
...			

* Attested photo copy of family Ration Card to be enclosed.

I certify that the above declaration made by me is fully as per my family Ration Card.

Date.....

Signature of the Provisional Employee

DECLARATION OF THE CONTROLLING AUTHORITY

After careful checking of the documents submitted by the Provisional Employee. I satisfy myself that the above _____ (number of the members) persons are truly the family members as per the family Ration Card of _____ for the purpose of medical treatments under MUHCS.

Date.....

Signature of the Controlling Officer
(with seal)