

No. A.35014/1/2025-ESTAB-FD - Part(1)
GOVERNMENT OF MIZORAM
FINANCE DEPARTMENT

Aizawl, the 25th June, 2025

To,

1. All Administrative Heads of Departments, Mizoram, Aizawl.
2. All Heads of Department, Mizoram, Aizawl.

Subject: Invitation of willingness for appointment to the post of Deputy Secretary -cum- Deputy Program Director, Fiscal Management Unit under Finance Department by Deputation.

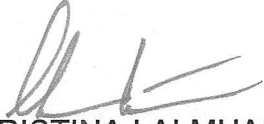
Sir,

In inviting a reference to the above, I am directed to state that 1(one) post of Deputy Secretary -cum- Deputy Program Director, Fiscal Management Unit under Finance Department is proposed to be filled up on deputation basis.

Willing officers holding posts at Level 11 in the Pay Matrix (level of Under Secretary/ Deputy Director) under the Government of Mizoram, with not less than 5(five) years regular service in the grade, having experience in Government accounts, banking and commercial accounts may submit their willingness through proper channel to the undersigned on or before 10.07.2025 as per the proforma enclosed.

Yours, Faithfully,

Enclosed as above


(CHRISTINA LALMUANZUALI)
Under Secretary to the Govt. of Mizoram,
Finance Department (E)

PROFORMA

**APPLICATION FOR DEPUTATION TO THE POST OF DEPUTY SECRETARY -CUM-
DEPUTY PROGRAM DIRECTOR, FISCAL MANAGEMENT UNIT UNDER FINANCE
DEPARTMENT**

1. Name & Address (in block letters) : _____
2. Designation along with Name of Service & Grade : _____
3. Date of Birth : _____
4. Father's Name : _____
5. Educational Qualification : _____
6. Date of Joining the Present Grade: _____
7. Present place of posting : _____
8. Designation of the Controlling Authority/ Head of Office/ Head of Department where the applicant is working with full Postal Address and Contact No. : _____
9. Email ID : _____
10. Contact No. : _____
11. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office/ Institution	Post held	From	To	Basic Pay along with Level of Pay in the Pay Matrix	Nature of duties

Date: _____

Signature of Applicant

Certificate to be given by Cadre Controlling Authority

Certified that the particulars furnished by the Officer are correct as per service records and the Department has no objection for deputation of Mr/Ms- _____ for deputation to the post.

Signature of Cadre Controlling Authority with seal.