

Dated Aizawl, the 16th October 2026.

OFFICE MEMORANDUM

Subject: Employee Module V2.0 (e-HRMS) in IFMIS -reg.

With reference to the Ministry of Finance letter No. F. No. 44(1)/PF-S/2026-27 (CAPEX), dated 27.03.2026, regarding the guidelines for SASCI 2026–27.

2. The Employee Module of IFMIS, which maintains personal and service-related information of Government employees, has been LIVE since 29.04.2021. The module covers transfers, promotions, leave, payroll, service matters and related payments. Employee Data Collection (EDC)/Employee Registration (ER) was undertaken rigorously across all offices under the Government of Mizoram, and final corrections for all gazetted and non-gazetted employees were completed by 08.07.2022, as communicated vide Finance Department OM No. G. 21014/76/2019-FMU/Vol-II, dated 13.06.2022.
3. In pursuance of the SASCI 2026–27 incentive requirements under Part IV, the upgraded **Employee Module Version 2.0** is hereby introduced in IFMIS for e-HRMS. The enhanced module includes full digitisation of pension modules and service books, along with integration with existing Government applications, namely *SPARTAN* and *e-LAMS*, to facilitate data exchange and reconciliation relating to Performance Appraisal Reports (PAR)/Annual Confidential Reports (ACR) and leave, respectively.
4. All Departments are hereby instructed to actively utilize *SPARTAN* and *e-LAMS* for processing employee-related payments and to ensure that all employees' IFMIS IDs are duly updated in both applications.
5. With these enhancements, IFMIS is further strengthened as an integrated platform for employee information.
6. Detailed Standard Operating Procedure (SOP) and training schedules shall be communicated soon.

Sd/-RAMCHUANA

Secretary to the Govt. of Mizoram,
Finance Department.

Memo No. G-25022/11/2026-DS-DPD(FMU)-FD-Part (1): Dated Aizawl, the 16th Oct 2026.

Copy to:

1. Secretary to Governor, Mizoram.
2. P.S to Chief Minister, Mizoram.
3. P.S to Adviser to Chief Minister (Finance).
4. Sr. PPS to Chief Secretary, Govt. of Mizoram.
5. All Heads of Administrative Departments.
6. All Heads of Departments.
7. All officers under Finance Department.
8. All Joint Director(F&A)/Deputy Director (F&A)/ FAO/ Treasury Officers.
9. Website Manager, Finance Department for uploading on Finance Department website.
10. Website Manager, <https://ifmis.mizoram.gov.in> for necessary action.
11. Guard file.



(LALDINPUIA)

Deputy Secretary & Dy. Program Director,
Finance Department (FMW).