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No.D.12015/1/2019-FEA/Pt
GOVERNMENT OF MIZORAM
FINANCE DEPARTMENT
(Economic Affairs)

Dated Aizawl, the 9th June, 2021

OFFICE MEMORANDUM

Subject: Check List for Running Medical Reimbursement Claims to be fulfilled by the Government Employee/Claimant.

In continuation of our OM No.D.12015/1/2019-FEA/Pt dated 7.06.2021 regarding Claims for Running Medical Bills, all government employees/claimants shall comply with the Check List as prescribed below:

1. Duly filled application from the government employee/claimant as per Rule 8(1) of the CS (MA) Rules, 1944.
2. Details of Family as required under Section 4(1) of CS (MA) Rules, 1944 duly signed and approved by the concerned authority.
3. Original Bills signed and verified by the Treating Doctor /Medical Officer.
4. Original Cash Memo in support of all claims.
5. Investigation Reports in support of all claims.

Sd/- VANLAL CHHUANGA
Finance Commissioner
Government of Mizoram
Dated Aizawl, the 9th June, 2021

Memo No.D.12015/1/2019-FEA/Pt :

- 1) Secretary to Governor, Mizoram.
- 2) Secretary to Chief Minister, Mizoram.
- 3) PS to Deputy Chief Minister, Mizoram.
- 4) PS to Speaker/Deputy Speaker, Mizoram.
- 5) PS to Ministers/Ministers of State.
- 6) PS to Vice Chairman, State Planning Board.
- 7) PPS to Chief Secretary, Government of Mizoram.
- 8) All Principal Secretaries/Commissioners/Secretaries, Government of Mizoram.
- 9) All Administrative Departments, Government of Mizoram.
- 10) All Heads of Departments, Government of Mizoram.
- 11) Principal CEO, MSHCS.
- 12) All Officers of Finance Department.
- 13) Guard File.



(ZORAMDINI)

Under Secretary to the Government of Mizoram
Finance Department (EA)