

No. A. 48011/1/2006 – F.Est/66
GOVERNMENT OF MIZORAM
FINANCE DEPARTMENT

OFFICE MEMORANDUM

Aizawl, the 13th March, 2008.

Subject: Scheme for Professional Tax Deduction at Source (SPTDS).

There has been gradual awareness among the Government's Officers and employees to open and maintain Bank Accounts for drawal of salary. While this practice is beneficial to the salary earners, the issue of Tax payment has to be properly addressed in the progress.

It is, therefore, felt necessary that the Government may adopt a new 'Scheme of Professional Tax Deduction at Source (SPTDS)' to address the problem of Tax payment. The professional tax dues of all Government employees shall be deducted from the Pay Bills other than the present system of cash collection in the Cash Branch/Nazir of the office. The provisions of existing Acts & Rules permit the proposed system of direct deduction from salary bills.

Therefore, under the provisions of Rule 5 of the Mizoram Professional Tax Act, 1996, the 'Scheme of Professional Tax Deduction at Source (SPTDS)' is adopted by Government of Mizoram. The scheme shall come into force from the date of issue of this Memorandum, and shall strictly be adhered to.

1. All Heads of Offices/DDOs shall deduct appropriate amount of Professional Tax deductible from each assessee (in the agreed number of installments) from the monthly pay bill concerned. Statement of Deduction and Treasury Challan shall be prepared for Professional Tax to be deducted in the same manner by which GPF deduction is being made. The Heads of Offices/DDOs shall sign copies of Deduction Schedules and Challans which will invariably be attached to the pay bills concerned for submission to the Treasury.
2. Care should be taken by HO/DDOs to see that the deduction on account of Professional Tax is entered in the Pay Bill in the column-"Amount directly adjustable by Treasury Officer" and duly supported by the above Schedules and Challans.
3. The Treasury Officers, while passing the pay bills for payment, shall deduct appropriate amount of Professional Tax against the column in like manner with GPF deductions, and the amounts duly entered in the register of transfers for the purpose of compilation of accounts and corresponding entry into the Monthly Cash account. The bill shall then be passed for payment of the net payable amount after showing all transfers and deducted items.

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4. After encashment of the bills by the Bank, the Treasury Officer, while entering the paid vouchers in the list of Payment Schedules, shall enter the T.V. No. and date in the copies of Treasury Challans in which the deductions on account of Professional Tax deducted from the pay bills shall then be entered in the Receipt Schedules in the usual process of receipts into Government accounts using the marked T.V. Nos. as receipt Vouchers.
5. The accounts classification for this purpose shall be the appropriate head allocated for Professional Tax in all cases i.e. "0028 - Other Taxes on Income and Expenditure, 107107 - Taxes on Professions etc." The Treasury Officers shall render monthly accounts to the Accountant General (A&E) along with other accounts for the month.
6. In addition, the Treasury Officer shall render monthly accounts to the Commissioner of Taxes who will do the accounting as may be required from time to time and for settlement with the Accountant General as and when required.
7. In order to deal with the extra work involved, the Director of Accounts & Treasuries shall be provided with adequate strength of officer and staff.
8. The monthly deductions are to be properly accounted for by the Treasuries and advice lists are to be given to Taxing Authorities every month in pursuance of sub-rule (4) of Rule 9 of the Mizoram Professions, Trades, Callings & Employees Taxation Rules, 1991.

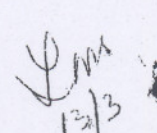
Sd/-LALMALSAWMA
Secretary to the Government of Mizoram,
Finance Department.

Memo No. A. 48011/1/2006 - F.Est/66

Aizawl, the 13th March, 2008.

Copy to:-

1. The Secretary to the Governor of Mizoram.
2. The Secretary to the Chief Minister, Mizoram.
3. P.S. to all Ministers/Ministers of State/Speaker/Deputy Speaker, Mizoram.
4. All Administrative Heads of Departments, Government of Mizoram.
5. Commissioner of Taxes, Mizoram.
6. All Heads of Departments, Government of Mizoram.
7. The Director, Accounts & Treasuries, Mizoram, Aizawl.
8. Secretary, Secretariat Administration Department (E).
9. Secretary, Secretariat Administration Department (A).
10. All Treasury Officers, Mizoram.
11. Guard File/Relevant etc.


(LALMALSAWMA)
Secretary to the Government of Mizoram,
Finance Department.